



First Church of the Nazarene  
23rd at Jackson & Meridian Streets  
Anderson, IN 46016

## WEDDING INFORMATION GUIDE

**Pastor's Statement:** One of the most meaningful and formal services for the Christian is the church wedding. We have a Sanctuary which provides a sacred setting in which the Gospel of Jesus Christ may be ministered as it applies to the establishment of new homes. So that every church wedding might be both beautiful and spiritually significant, the Pastoral staff offers their services to you and presents the following helpful guidelines.

### Arrangement & Facilities

1. The Sanctuary is available for weddings, with additional rooms available for the wedding party.
2. The Lower Level is available for receptions and rehearsal dinners for those who attend regularly. Reservations cannot be made for receptions or rehearsal dinners in the Lower Level unless the wedding ceremony had been conducted at the church. Any exceptions must be approved by the overseer committee.
3. Reservations and times for any of the facilities must be made at least three months in advance. All reservations should be made through the church secretary at the church office during regular office hours, 643-3137.
4. Wedding date and facilities may be secured only after the following criteria have been met: 1) Registration form is completed, 2) had the initial interview with Pastor and , 3) fees for building use have been paid.
5. No facilities can be reserved on Sundays as this is a day of worship.
6. Saturday night weddings must start by 6:30 pm to give ample time for the Sanctuary to be made ready for Sunday morning worship.
7. Decorating for weddings must be done during church office hours 9am – 4pm. If for some reason this is impossible, special arrangements must be made at additional cost.
8. All facilities must be returned to its original condition. Any facilities not cleared by 10:00 pm will be charged an additional \$25 per half hour custodial fee.

### General Policies

1. One of the Pastoral Staff must officiate, or assist in the wedding ceremony and arrangements. The only exception to this would be for those who regularly attend First Church who have consulted with the Senior Pastor.
2. Premarital counseling by one of the Pastoral Staff or the Clergyman officiating is a requisite for all weddings held in the church. Premarital counseling must be scheduled before the wedding date and facilities can be secured.
3. The wedding should be planned in every detail within the framework of New Testament simplicity and stewardship, and with the quiet reverent dignity which it so much deserves.

4. In all weddings the minister will be assisted at the rehearsal and ceremony by the facilities coordinator of First Nazarene Church.
5. All music used should be in keeping with the dignified and religious nature of the occasion.
6. The use of flashbulb photography during the ceremony is not allowed in order to maintain a spirit of worship.
7. If the sound system is required other than for the minister, the church lighting and sound technician must be used.
8. Videoing if desired, is the responsibility of the bridal couple to arrange for. Any videoing from the platform must be stationary and unmanned.
9. The decorations used should be carefully considered in view of the natural beauty of the Sanctuary. Floral arrangements must be used with care to avoid any damage to the furnishings of the church. ONLY DRIPLESS CANDLES are to be used and a large sheet of plastic must be placed under all candelabra. This is the responsibility of the bride's family or florist. No wire or tape should be fixed to sanctuary furniture.
10. The center section of the church has 15 pews and the two side sections have 16.
11. No Chancel or Pulpit furnishings may be moved unless approved by the Minister giving counsel and must be done under the supervision of the church custodian.
12. Wedding apparel must be in keeping with a religious ceremony and conform to the standard by the Minister giving counsel.
13. Alcoholic beverages or tobacco are NOT allowed in the church buildings or on the church grounds. This applies to before, during, and after the wedding, rehearsal, and reception. Dancing is not permitted in the lower level as a part of the reception.
14. The throwing of rice, birdseed or confetti in the church or on the church premises is prohibited.
15. The church does have a kneeling bench and two brass candelabras available upon request. These are seven stem candelabra. Other items can be rented locally. Aisle runner lengths for the Sanctuary are 70 feet long if desired. The church office does not print wedding bulletins. These can be done for a minimal fee at a local printer.
16. The bridal couple is responsible to see that these rules are followed. It may be necessary for them to inform their party in advance of the wedding as to the rules regarding smoking, drinking, and other behavior on the church premises.

## Fee Schedule

**Must be paid before date can be secured**

Sanctuary	\$350
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All of the following fees **must be paid by a separate check written for each individual**. These checks are to be given to the church secretary at the last counseling session.

Minister	\$125
Church Organist/Pianist	\$100
Facilities Coordinator	\$75
Lighting & Sound (additional for Friday night)	\$50/\$30
Janitor	\$75
Saturday past 10pm	\$25 per half hour

# The following prices are for AFC members only

## Fee Schedule

Must be paid before date can be secured

Sanctuary	\$50
Lower Level	\$50
Lower Level for Rehearsal Dinner	\$50

All of the following fees **must be paid by a separate check written for each individual**. These checks are to be given to the church secretary at the last counseling session.

Minister	Talk with minister regarding fee	
Church Organist/Pianist		\$100
Facilities Coordinator (optional, talk with Pastor)		\$75
Lighting & Sound (additional for Friday night)		\$50/\$30
Janitor		\$75
(Additional if Lower Level is used)		\$30
Saturday past 10pm		\$25 per half hour